

F. No. HR-12017-/3/2022-HR-FSSAI

Food Safety and Standards Authority of India

(A Statutory Authority under Ministry of Health & Family Welfare, Govt. of India)

(Recruitment Cell)

FDA Bhavan, Kotla Road, New Delhi-110 002Dated: 27th October, 2023**CIRCULAR – DEP-02/2023****Subject:- Filling up of various Group – B & C posts in the Food Safety and Standard Authority of India (FSSAI) through transfer on deputation (including short term contract) on Foreign Service terms-reg.**

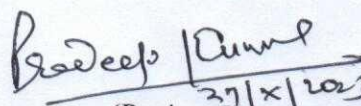
Food Safety and Standards Authority of India (FSSAI) is an autonomous statutory Authority set up under the Food Safety and Standards Act, 2006 for laying down science based standards for articles of food and to regulate their manufacture, storage, distribution, sale and import, to ensure availability of safe and wholesome food for human consumption.

2. FSSAI proposes to fill-up various Group 'B' & 'C' posts from officers/officials holding regular position in the Central Government or State Governments or Union Territories or Govt. Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organizations on transfer on deputation (including short-term contract) on foreign service terms basis as per the details contained in Annexure-I. Applicants fulfilling the eligibility criteria & having relevant experience, etc., may apply online on the link available on the FSSAI website i.e. www.fssai.gov.in commencing from **30th October, 2023 to 22nd November, 2023.**

3. The hard copy of online application form duly certified by the employer along with "**Certificate by Employer/Cadre Controlling Authority**" in the prescribed format and other supporting certificates/documents (Integrity certificate, vigilance clearance, Major/Minor penalty imposed during the last ten years and up to-date duly certified photocopies of APARs for the last 5 years) must reach through proper channel to Assistant Director (Recruitment), FSSAI Headquarters, 3rd Floor, FDA Bhawan, Kotla Road New Delhi by **4th December, 2023** positively for verification and consideration of their eligibility for the post(s).

4. The period of deputation would be initially for three years depending upon the post(s). Further extension beyond the stipulated terms would be subject to performance evaluation in the organization. The terms of deputation including pay of the officials selected on deputation will be governed by provisions laid down in the Department of Personnel and Training's Office Memorandum No.6/8/2009-Estt. (Pay II) dated 17th June, 2010 and other orders/guidelines issued in this regard from time to time. The period of deputation, in case of employees already on deputation in another ex-cadre post including the period of deputation held immediately preceding this appointment in the same or some other organization/Department shall not exceed five years. The maximum age limit for appointment on deputation for all Group –B & C posts shall be 56 years on the last day of receiving of the applications.

5. The vacancies shown in the advertisement are indicative which may increase or decrease. The Food Authority reserves the right not to fill up all or any of the vacancies or to cancel the advertisement at any stage.


 (Pradeep Kumar Jain)
 Assistant Director (Recruitment)
 Tele: 011-23667349

To,

1. All Ministries/Departments/Organizations of Govt. of India/State Govt./UTs/ Autonomous Bodies as per Standard list.
2. The Under Secretary (Food), Department of Health and Family Welfare, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi - with a request to kindly send the advertisement to Department of Personnel and Training for uploading the advertisement on DOP&T website for wide circulation.
3. IT Division- for uploading on official website (www.fssai.gov.in).

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Smt./Shri

- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original are enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years **or** A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)

Posts proposed to be filled up in ESSAI on transfer on Deputation on Foreign Service Terms Basis

Post Code	Post/ Pay Level	No of Posts & indicative place of postings	Eligibility/experience
01	Administrative Officer, Gr. B, Non-Ministerial (Pay Level-8 of 7 th CPC) (₹.47,600-1,51,100)	08 (New Delhi - 06, Ghaziabad – 01, SR Chennai– 01)	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organizations: - (a) (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with two years' regular service in the grade rendered after appointment thereto on a regular basis in the pay level 7 or equivalent in the parent cadre or department; or (iii) with six years' regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department and with relevant experience and, (b) Bachelor's Degree from a recognized University or Institution. Desirable: - Master Degree or MBA (Personnel or Human Resource Management or Finance) or CA or CS or ICWA from recognized university or institution.
02	Senior Private Secretary, Gr. B, Non-Ministerial (Pay Level -08 of 7 th CPC) (₹. 47,600-1,51,100)	03 (New Delhi)	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organizations with relevant experience: - (a) (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With two years' regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 7 or equivalent in the parent cadre or department with relevant experience. and (b) Bachelor's Degree from a recognized University or Institution.
03	Personal Secretary, Gr. B, Non-Ministerial (Pay Level-07 of 7 th CPC) (₹ 44,900-1,42,400)	14 (New Delhi-10, Ghaziabad- 01, Mumbai- 01, Chennai- 01, Kolkata-01)	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organizations with relevant experience: (a) (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department. and (a) Bachelor's Degree from a recognized University or Institution.

04	Assistant Manager (IT), Gr. B, Non-Ministerial (Pay Level – 07 of 7 th CPC) (₹ 44,900-1,42,400)	01 (New Delhi)	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi–Government, Statutory or Autonomous Organizations with relevant experience: - (a) (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With five years’ regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department; and; and (b) possessing B.Tech or M.Tech in Computer Science or any other related Engineering Discipline or MCA or Bachelor’s Degree in Relevant field.
05	Assistant, Gr. B, Non-Ministerial (Pay Level-06 of 7 th CPC) (₹ 35,400 - 1,12,400)	06 (New Delhi)	Officers of the Central Government or State Governments or Union Territories or Govt. Universities or Recognized Research Institutions or Public Sector Undertakings or Semi–Government, Statutory or Autonomous Organizations: - (a) (i) Holding analogous post on regular basis in the parent cadre; or (ii) with ten years’ regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 4 or equivalent in the parent cadre or department and having three years’ experience in administration, human resource development, or / and vigilance matters depending on the post requirement and (b) Bachelor’s Degree from a recognized University or Institution.
06	Junior Assistant (Grade-II) (Gr. C, Non-Ministerial) (Pay Level 02 of 7 th CPC)(₹.19,900-63,200)	10 (New Delhi, Ghaziabad, Chennai, Kolkata and Mumbai)	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi–Government, Statutory or Autonomous Organizations; (a) (i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With three years “service in the grade rendered after appointment thereto on a regular basis in Pay Level-1 or equivalent in the parent cadre or department and with experience of handing diary/dispatch and typing on Computer etc. and (b) 12th Standard or equivalent examination from a recognized Board or University.

Note- Place of posting indicated above is tentative and candidate(s) selected may be posted to any other place also subject to administrative requirement.