



**HUMAN RESOURCE DEPARTMENT: LOKTAK POWER STATION**  
**(ADVT. NO. Loktak PS/HR/APPRENTICE/01/2023)**

**NOTIFICATION**

Applications are invited in the prescribed format from the eligible candidates having Degree (4 years' duration)/Diploma (3 years' duration) & I.T.I. Candidates in the trades mentioned herein below in the following discipline for undergoing ONE-year Graduate Apprenticeship/Technician/Diploma and ITI Apprenticeship Training at Loktak Power Station, a unit of NHPC Limited (A Govt. of India Enterprise) under the Apprentices Act / MSDE, GOI and/or as amended from time to time.

Category of Apprentices	Apprenticeship Training Duration	No. of notified seats
1. Graduate Apprentices 2. Technician Apprentices 3. Trade Apprentices	12 (Months)	70

**Degree & Diploma Candidates:**

1. Electrical
2. Mechanical.
3. Civil.
4. Electronics & Communication.
5. IT/Computer Operator-cum-Programming Assistant.

**ITI Candidates:**

1. Electrician
2. Lineman/Wireman
3. Power Electrician
4. Fitter
5. Machinist
6. Instrument Mechanic
7. Mechanic (Motor Vehicle)
8. Mason (Building Constructor)

**Eligibility: -**

**For Degree and Diploma:**

1. The applicant should have passed the Degree/Diploma examination from any recognized institution as per ibid Act.
2. The Applicant who will be completing 3 years 3 months after having passed the qualifying Degree/Diploma as on 01.01.2024 and who have acquired prior training/experience for more than one year are not eligible to apply under this notification.
3. The candidates who have acquired prior training/experience for more than one year and the candidates who have absconded previous apprenticeship training are not eligible to apply under this Notification.

**For ITI Candidates:**

1. The applicant should have passed 10<sup>th</sup> Class under 10 + 2 system of education or its equivalent.
2. The applicant should have passed ITI examination from the recognized institution in the respective trade as per Apprentices Act.
3. The applicant should have completed minimum age of 14 years as on 01.01.2024.

लोकतक पावर स्टेशन, कोमकेराप, मणिपुर / 795124 -Loktak Power Station, Komkeirap, Manipur – 795124  
टेलीफोन /Telephone 261223-03879 , फैक्स /Fax 261740 – 03879 – , ई / मेल-email – lokhydro@hotmail.com  
पंजीकृत कार्यालय : एनएचपीसी लीएनएचपीसी कार्यालय परिसर . , सेक्टर 33- , फरीदाबाद (हरियाणा) 121003-  
Regd. Office: NHPC Ltd., NHPC Office Complex, Sector-33, Faridabad -121003 (Haryana)



4. The candidates who have acquired prior training/experience for more than one year and the candidates who have absconded previous apprenticeship training are not eligible to apply under this Notification.

**Stipend: -**

During the training period the monthly stipend will be paid for Diploma/Technician Apprentice as per Apprentice Act and/or Notification of Ministry of Skill Development and Entrepreneurship, Govt. of India, New Delhi, as amended from time to time.

**Documents to be enclosed:**

1. Self-attested copies of Certificates in regard to proof of Age, Educational and Technical Qualification.
2. Copy of Domicile Certificate issued by the Competent Authority.
3. A Character Certificate (Original) issued by the Gazetted Officer.
4. SC/ST/OBC Applicants should attach the self-attested copy of Caste Certificate issued by the Competent Authority.
5. One passport size recent photograph signed on top of the photograph shall be affixed in the space as shown in the application format.
6. One self-addressed envelopes (Size 10" x 8") affixed with Rs. 45/- postal stamp.

**Other Conditions:**

**Degree & Diploma:**

1. The eligible **Applicants** have to enroll themselves in the National Apprenticeship Training Scheme (NATS) portal at [www.mhrdnats.gov.in](http://www.mhrdnats.gov.in) and Enrollment Number should be mentioned on the Application Form.
2. Canvassing in any form will be treated as un-suitability of the applicant.
3. The Management reserves the right to reject any application or modify the recruitment process/cancel the entire notification or part thereof without assigning any reason.
4. The selection for the training will not create/confer and/or confirm any right whatsoever for appointment in NHPC Ltd.
5. The selected candidates will not be provided with any accommodation (or any other facility). They will have to make their own arrangements for their stay during the training period.

**ITI Candidates:**

1. Eligible candidates should register themselves in RDAT portal [www.apprenticeshipindia.org](http://www.apprenticeshipindia.org) and the Registration Number generated in the portal should be mentioned in the relevant column of Application Form.
2. Canvassing in any form will be treated as un-suitability of the applicant.
3. The Management reserves the right to reject any application or modify the recruitment process/cancel the entire notification or part thereof without assigning any reason.



4. The selection for the training will not create/confer and/or confirm any right whatsoever for appointment in NHPC Ltd.
5. The selected candidates will not be provided with any accommodation (or any other facility). They will have to make their own arrangements for their stay during the training period.

**Important Dates:**

Sl.No.	Activity	Date
1	Online Application starting date	07.12.2023
2	Last date of applying in Apprenticeship portal	20.12.2023
3	Last date for receipt of Registration slip/ acknowledgement along with self-attested copy of relevant documents completed in respect at NHPC Loktak Project by Speed post/Registered post/ By- hand. Or hr-loktak@nhpc.nic.in	20.12.2023 (Till 05:00 PM)



1. In case any information/claim made by the applicant in his/her application is found to be false, the candidature of such applicant shall be cancelled and action, as per rule will be taken against him/her.
2. Selected candidates will have to submit Medical Fitness Certificate issued by the Authorized Medical Attendant of Govt Hospital at the time of joining.
3. The selection of Apprentices will be subject to detailed provisions of Apprentices Act, 1961/ National Apprenticeship Promotion Scheme.
4. Candidate who have already taken such training from any other Govt./Semi. Govt. organisation/PSU shall not be considered for this training.
5. Applicants shall not bring in or attempt to bring in any political or other influence to further his/her interest in respect of his/ her engagement as apprenticeship trainees under this notification. Candidature of such applicants are liable to be rejected.
6. Last date for submission of offline application **20.12.2023 (05:00 PM)**.

NOTE: Candidates should clearly note that NHPC Limited will in no case be responsible for rejection of application on account of application being incomplete or any delay in receipt thereof on any account whatsoever. The candidate will solely be responsible for this

**Selection:**

The eligible and shortlisted candidates will be issued call letter for interview intimating the date and venue through email. Selection of the candidates will be made on the basis of Marks secured in respective trade/discipline and performance during **online / virtual Interview**. No TA/DA will be paid to the candidates for appearing in the interview. At the time of reporting/joining for apprenticeship training, the selected candidates are required to submit a Medical Fitness Certificate issued by District Civil Surgeon or equivalent as per rules of Apprentice Act.

**Submission of Applications:**

The application form in the prescribed format neatly typed in double space on A4 size paper duly filled should be reached to the Group Senior Manager (HR), Loktak Power Station, NHPC Ltd., Komkeirap, Distt: Churachandpur, Manipur, PIN-795124 before closing of office hours on **20.12.2023** through India Post/Courier or e-mail. The applications received after the office closing hours of the last date of submission will not be entertained. If the closing date happens to be a holiday the next working date will be the closing dated. Queries, if any, may be addressed to the mail id: **hr-loktak@nhpc.nic.in**.

**GROUP SENIOR MANAGER (HR)  
T & HRD Department**

**APPLICATION PROFORMA**

लोकतक पावर स्टेशन, कोमकेराप, मणिपुर / 795124 -Loktak Power Station, Komkeirap, Manipur – 795124  
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**Regd. Office:** NHPC Ltd., NHPC Office Complex, Sector-33, Faridabad -121003 (Haryana)



**DEGREE AND DIPLOMA**

To

The Group Senior Manager (HR),  
Loktak Power Station, Manipur.

Affix Self Signed  
latest passport size  
photograph

Notification No. & Date .....

1. Enrollment No. : .....  
(Generated in NATS Portal)
2. Discipline of Engineering : .....  
(Degree/Diploma)
3. Name of the Applicant : .....  
(In Block Letter)
4. Gender : .....
5. Marital Status : .....
6. Father's Name : .....
7. Correspondence Address : .....  
(In Block Letter)  
PIN ..... Email..... & Contact

No.....

8. Date of Birth : .....
9. Nationality : .....
10. State of Domicile : .....
11. Category (SC/ST/Gen./OBC) : .....
12. Educational and Technical Qualification:

Sl. No.	Examination Passed	Name of School/Institution/Board/ University	Year of Passing	Percentage of Marks

13. Whether apprenticeship training taken earlier Yes/No. ....  
If 'Yes' please give details .....
14. Aadhar No. ....
15. No.of Enclosure .....

**Declaration**

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and behalf. I understand that in the event of any particular or information given above being found false or incorrect, my candidature is liable to rejected at any stage of the training.

Signature of applicant in full  
Date :



**APPLICATION PROFORMA**  
**ITI**

To  
The Group Senior Manager (HR),  
Loktak Power Station, Manipur.

Affix Self Signed  
latest passport size  
photograph

Notification No. & Date .....

1. **Apprentice Registration No.** : .....  
(Generated after registration at [www.apprenticeshipindia.org](http://www.apprenticeshipindia.org) website)
2. Trade of which Apprenticeship training is required: .....
3. Name of the applicant : .....  
(In Block Letter)
4. Gender : .....
5. Marital Status : .....
6. Father's Name : .....
7. Correspondence Address : .....  
(In Block Letter)  
PIN ..... Email : ..... Contact No. ....
8. Date of Birth : .....
9. Nationality : .....
10. State of Domicile : .....
11. Category (SC/ST/Gen./OBC) : .....
12. Educational and Technical Qualification:

Sl. No.	Examination Passed (Latest first)	Name of School/Institution/Board/University	Year of Passing	Percentage of Marks

13. Whether apprenticeship training taken earlier: Yes/No.  
If 'Yes' please give details .....
14. Aadhar No. ....
15. No. of Enclosures: .....

**Declaration**

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and behalf. I understand that in the event of any particular or information given above being found false or incorrect, my candidature is liable to be rejected at any stage of the training.

Dated:

Signature of applicant in full  
Date :