

F.No. CEPT-1/STA-FTP/Dlgs/2024

Government of India  
Ministry of Communications: Department of Posts  
**O/o General Manager,  
Centre for Excellence in Postal Technology, Bengaluru-560001**

Dated: 07.02.2024

**NOTIFICATION**

**FILLING UP OF VACANCIES IN VARIOUS CATEGORIES OF TECHNICAL POSTS -IN CENTRE FOR EXCELLENCE IN POSTAL TECHNOLOGY [CEPT].**

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1. Applications in the prescribed format are invited online from eligible Central Government Employees to fill up the following posts **ON DEPUTATION BASIS** in Centre for Excellence in Postal Technology (CEPT), under Department of Posts. The place of Posting shall be in any of the CEPT Units situated across the country i.e., Mysuru/Chennai/Bengaluru/Hyderabad/Mumbai/Patna/Kochi/Visakhapatnam

Sl No	Name of the Post	Pay Band	Number of Posts
1	Assistant Manager	Level-7 in the Pay Matrix (Pre-revised Pay band of PB-2 Rs.9300-34800 with Grade Pay Rs.4,600/-)	20*

\*The vacancies are subject to change

2. This Notification along with details of the required Service criteria, Educational Qualifications and Experience for the notified post [**Annexure A**], is available at <https://ccc.cept.gov.in/technicalposts/>
3. The willing and eligible Central Government Employees can register themselves and apply for the said Posts Online at <https://ccc.cept.gov.in/technicalposts/>, with effect from 10.00 hrs 17-02-2024. The last date and time for submission is 17.00 hrs 01-04-2024
4. Instructions for the online submission of applications and other details are furnished in **Annexure-B** to this Notification. The applicant must upload Self-attested copy/copies of certificate(s) in support of their educational and technical qualifications /experience certificate and other necessary documents.
5. After submission of the application online, a copy of the same has to be printed, signed by the applicant and is to be submitted to the respective Cadre Controlling Authority along with all the supporting documents.
6. **Candidates are not required to send any physical copy directly to CEPT. All certificates/documents submitted in the application should be produced in original at the time of final selection / appointment.**

7. Any application received manually from the applicants directly shall not be entertained and no correspondence will be made in this regard.
8. The Cadre Controlling Authorities, after scrutiny of the application details, are required to upload the Certificate at the following link <https://ccc.cept.gov.in/technicalposts> with specific Recommendations [Cadre Clearance/Vigilance Clearance certificate] on or before **11-04-2024**
9. **Login credentials will be shared to Cadre Controlling Authorities as per the details provided by the applicant in the online application form in respect of DOP applicants**
10. In respect of non DOP applicants, the CCA on receipt of hard copy of applications may seek the login credentials (through official email ID ) to upload the CCA certificate from email id :- [staffbranch.cept@indiapost.gov.in](mailto:staffbranch.cept@indiapost.gov.in)

*Suresh*  
13/02/2024

Assistant Director (Administration)  
Centre for Excellence in Postal Technology  
Bengaluru-560001

**Annexure A****Eligibility Criteria for Service, Educational Qualifications and Experience**

**1. Name of the Post:** Assistant Manager

**A. Service Criteria:**

I. Holding analogous posts on regular basis in their parent cadre or Department.

(OR)

II. With Five (5) years of service in the Grade rendered after appointment thereto on regular Basis in Level-6 in the Pay Matrix (Pre-revised PB-2 of Rs.9300-34800) with Grade Pay of Rs.4200/-) or equivalent in the parent cadre or Department.

**B. Educational Qualification and Experience:**

a. Bachelor Degree with Computer Science as a subject from a recognized University; (OR) Bachelor Degree from a recognized University and one (1) year Diploma in Computer Science;

**AND**

b. Two (2) year experience in the field of Computer Software Development, Computer Software Testing or System Administrator in Central Government Offices or their attached and subordinate offices.

Note 1. Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/Department of the Central Government shall ordinarily not exceed 3 (Three) years.

2. The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of application.

*Surendh*  
13/02/2024

Assistant Director (Administration)  
Centre for Excellence in Postal Technology  
Bengaluru-560001