



भारत सरकार / Government of India
नागर विमानन मंत्रालय /Ministry of Civil Aviation
नागर विमानन महानिदेशालय /Directorate General of Civil Aviation
सफदरजंग हवाई अड्डा के सामने /Opp. Safdarjung Airport
अरबिंदो मार्ग /Aurobindo Road
नई दिल्ली /New Delhi - 110003

ईमेल-/ Email: e2sec.dgca@nic.in
दुरभाष सं./ Tel No. 011-24611949

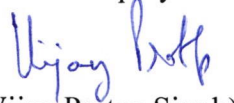
मिसिल सं./ F.No. A-35018/8/2022-E-II DESK-DGCA
दिनांक/ Date: 15.02.2024

VACANCY CIRCULAR

Subject: - Filling up of Twenty four (24) (Subject to change) posts of Deputy Director of Operations in Level-12 of the 7th CPC pay matrix on Deputation (including short term contract) basis in Directorate General of Civil Aviation (DGCA) – reg.

Applications are invited from Indian Nationals to fill up Twenty four (24) (Subject to change) **posts** of Deputy Director of Operations (General Central Services, Group 'A', Gazetted, Non- Ministerial) in **Level-12** of the **7th CPC pay matrix** on **Deputation (including short term contract)** basis in Directorate General of Civil Aviation (DGCA), Ministry of Civil Aviation, New Delhi. The details like General Conditions, Eligibility Criteria, proforma of application form & other details are available on the website of DGCA i.e. www.dgca.gov.in.

2. Interested and eligible officials may send their applications in prescribed proforma alongwith self attested copies of educational qualifications, experience, attested copies of the APAR for the last five years, cadre clearance and vigilance clearance through proper channel to the undersigned within **45 days** from the date of Advertisement of this vacancy in the Employment News/रोजगार समाचार.


(Vijay Pratap Singh)
Deputy Director of Administration

VACANCY CIRCULAR

Subject: - Filling up of Twenty four (24) (Subject to change) posts of Deputy Director of Operations in DGCA in Level-12 of the Pay Matrix through Deputation (including short term contract) – reg.

Applications in the prescribed proforma (as per **Annexure-A** of the advertisement) are invited from eligible candidates for recruitment to the **Twenty four (24)** (Subject to change) posts of **Deputy Director of Operations** (General Central Service, Group 'A' Gazetted, Non-ministerial) in Level-12 of the Pay Matrix in Directorate General of Civil Aviation (DGCA), Ministry of Civil Aviation, New Delhi on **Deputation (including short term contract)** basis. The eligibility criteria are:

Officers under the Central/State Governments or Union territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations:

(A) (i) holding analogous posts on regular basis in the parent cadre or department; **or**

(ii) with 5 years' service in the grade rendered after appointment thereto on a regular basis in the posts in Level-11 in pay matrix in the parent cadre or department; **and**

(B) possessing the following educational qualifications and experience: -

Degree in Engineering in Civil or Mechanical or Computer Science or Information Technology or Aeronautical or Electrical or Electronics disciplines from a recognized University with eight years' experience in;

or

Masters Degree in Science in the subjects of Electronics or Physics with seven years' experience in;

or

B. Sc. Degree from a recognised University or equivalent with Physics or Electronics as subjects with ten years' experience in, -

- (a) Air Traffic Control with Aerodrome Control or Approach Control or Area Control rating; or
- (b) Licensing of Aerodromes or Flight Crew or Air Transport; or
- (c) Management of Airside operations of major or International civil Airport; or
- (d) Aircraft flying with Commercial Pilot Licence; or
- (e) Aircraft flying in Defence Services; or
- (f) Flight operations department of a Scheduled Airlines; or
- (g) Aerodrome Design and Planning.

Note 1: (i) The period of required experience may also be considered by combining experience in more than one field listed above. Further, experience obtained in multiple fields in a particular year will be treated as a single period towards total experience.

(ii) The period of actual training in any of the specialised area (as specified in essential qualification above) may be counted towards experience provided that such benefits will be restricted to a maximum period of one year.

Note 2: The departmental officers in the feeder category who are in the direct line of promotion will

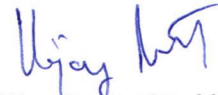
not be eligible for consideration for appointment on deputation/absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 3: Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years, as on the closing date of receipts of applications.

2. The duties attached to the post of Deputy Director of Operations in DGCA are as follows: -

“Carrying out Aerodrome inspection and examining the Aerodrome inspection reports with the view to recommend issue/renewal of Aerodrome license. Recommendations relating to issue of No Objection Certificate for construction around the airport. Examining the document relating to Flight Crew Standards and their flying/proficiency checks and recommending issue/renewal of Flight Crew Licenses. Recommending grant of permission for Non-schedule operations requested by the foreign operators. Examining the documents relating to Air Taxi Operators / Schedule Domestic Operators relating to issue/renewal of their permits. Examining the Tariff filled by the schedule operators. Examining the procedures relating to Air Traffic Control Systems and ratings of Air Traffic Controllers with the view to standardize them. Investigation of operational incident including Air Traffic Control incidents.”

3. Bio-data of the eligible and interested officers who could be spared immediately may please be forwarded in the prescribed Proforma, to the undersigned together with the up-to-date photocopies of Annual Performance Appraisal Reports (duly attested by an officer not below the rank of Under Secretary) along with **03 (three)** copies of Bio-data, strictly in the prescribed Proforma (**Annexure-A**). The application should reach to this office within **45 days** from the date of advertisement in **Employment News / रोजगार समाचार**. Applications received after the closing date or otherwise found incomplete will not be considered. While forwarding the applications, it may be verified and certified by the cadre controlling authority that the particulars furnished by the officer are correct and that no disciplinary/vigilance case is pending or contemplated against the officer. Self attested copies of educational qualifications, experience, Integrity certificate and a statement of major/minor penalty, imposed if any, during preceding last 10 years may also be sent along with all above documents.



(Vijay Pratap Singh)

Deputy Director of Administration

☎ 011-24611362

Encl : As above.

To:-


1. The General Manager (ATM) Northern Region, Airports Authority of India, Regional Headquarter, Northern Region, Operational Offices, Gurgaon Road, New Delhi-110 037.
2. The General Manager (ATM), Eastern Region, Airports Authority of India, Regional Headquarter, Eastern Region, N.S.C.B.I Airport, Kolkata-700 052.
3. The General Manager (ATM) North-Eastern Region, Airports Authority of India, Regional Headquarter, North-Eastern Region, Airports Authority of India, LGBI Airport Guwahati 781015 (Assam).
4. The General Manager (ATM), Western Region, Airports Authority of India, Regional Headquarter, Western Region, Opp. Parsiwada, Sahar Road, Vale Parle (E) Mumbai-400 099.
5. The General Manager (ATM), Bangalore International Airport, Airports Authority of India, A.T.S.Complex, Bangalore International Airport, Devenhalli, Bangalore – 560300.
6. The General Manager (ATM), Begumpet Airport and Hyderabad International Airport, Airports Authority of India Begumpet Airport, Begumpet, Hyderabad – 500 016 (Telangana).
7. The Jt. General Manager (ATM) SVBPIA Ahmedabad, Airports Authority of India, SVP International Airport Ahmedabad-380 003 (Gujarat).

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8. The Jt. General Manager (ATM) Nagpur Airport, Airports Authority of India, Dr. Babasaheb Ambedkar International Airport, Nagpur-440 005 (Maharashtra).
9. The Director, Directorate of Quality, Reliability & Safety, DRDO Bhawan, Rajaji Marg, New Delhi - 110011.
10. The Manager, Human Resources Department, Hindustan Aeronautics Limited, 15/1 Cubbon Road, Bangalore 560 001.
11. The Administrative Officer, ISRO Hqs, Antariksh Bhavan, New BEL Road, Bengaluru-560 231.
12. The CMD, Air India Limited, Airlines House, 113, Gurudwara Rakabganj Road, New Delhi - 110001.
13. The Directorate of Manpower Planning & Recruitment, IHQ MoD (N), New Delhi - 110011.
14. The Director, IAFBA, 2nd Floor, AFGIS Bhavan, Subroto Park, New Delhi-110010.
15. The Additional Directorate General of Recruiting, RTG-6, AG's Branch, West Block - III, R K Puram, New Delhi - 110066.



(Vijay Pratap Singh)
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