

**F.No.A-35/5/2024/Estt. -406**

Government of India  
Ministry of Home Affairs  
Narcotics Control Bureau

2<sup>nd</sup> Floor, August Kranti Bhawan,  
Bhikaji Cama Place, New Delhi-110066

Date : March, 2024

**Sub: Filling up the post of Sub Inspector in Narcotics Control Bureau under Ministry Home Affairs on Deputation Basis.**

Narcotics Control Bureau, Ministry of Home Affairs, intends to fill up **10 (Ten)** existing vacancies in the grade of Sub Inspector on deputation basis. The vacancies may vary (increase/decrease). The selected candidates are liable to be posted anywhere in India in any of the Zones/Sub-Zones/Regional Offices/Headquarters of Narcotics Control Bureau. Any conditional application regarding place of posting or any other issue shall not be entertained.

2. The post of Sub Inspector carries the pay scale in PB-2 (Rs.9300-34800) plus Grade Pay of Rs.4200/- (pre-revised) [Level-6 as per 7<sup>th</sup> CPC Pay Matrix].

3. Application (Curriculum Vitae) in the enclosed format of willing and eligible officers whose services can be spared, without delay, in the event of their selection may be forwarded through proper channel along with (i) copies of APARs for the last 5 years duly attested (with stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent, (ii) Integrity Certificate (iii) vigilance clearance certificate as per proforma enclosed & (iv) major/minor penalty statement for the last 10 years and Cadre clearance certificate incorporating that "in the event of his/her selection, he/she will be relieved to join NCB on deputation basis" so as to reach the Deputy Director (Admn.), Narcotics Control Bureau, 2<sup>nd</sup> Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi-110066, within **60** days from the date of issue of this circular. Eligibility conditions are as under:-

**Deputation:-**

Officers of the Central/State Governments/Union Territories:

(a) (i) Holding analogous posts on regular basis in the parent cadre or department ;

or

(ii) With 6 (six) years' regular service in the Level-5 (Rs.29,200-92,300) of the Pay Matrix or equivalent in the parent cadre or department ;  
and

(b) Possessing the following educational qualifications and experience :-

**Essential Educational Qualification:-**

- (i) Bachelor's degree from a recognized University/institute ;

**Experience:**

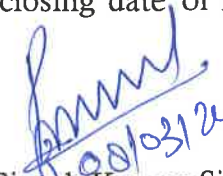
Two years' experience in enforcement of regulatory laws and collection of intelligence information thereto.

Desirable: One year's experience in investigation of criminal offences or economic offences.

**Job Description/Duties:**

- Enforcement of Narcotic Drugs & Psychotropic Substances Act, 1985.
- Collection & development of Intelligence, Investigation, search, seizure and arrest (including financial investigation);
- Initiating trial in courts.
- Initiating action under PITNDPS Act.
- Attending trial in courts.
- Identification and destruction of illicit opium and cannabis cultivation;
- Demand Reduction activities
- Training of officers/personnel of other drug law enforcement agencies
- Coordination with other drug law enforcement agencies
- Any other duties as assigned/allocated by Superior Officers.

4. **Term of deputation :** The term of the deputation will be governed in accordance with the Department of Personnel & Training's OM No.6/8/2009-Estt.(Pay II) dated 17.6.2010, OM No.2/6/2016-Estt.(Pay-II) dated 17.02.2016 and MHA, Police-II Division Policy Guidelines No.I-20122/03/2016-Pers.II dated 22<sup>nd</sup> Nov'2016, as amended from time to time.
5. **Period of Deputation :** Ordinarily not exceeding three years including period of deputation in another ex-cadre post immediately preceding the appointment, extendable upto 07 years subject to suitability and performance, as per DoP&T & MHA guidelines issued from time to time. No further extension will be granted in any case.
6. **Age-limit:** Not more than 56 years of age on the closing date of receipt of application.

  
 (Piyush Kumar Singh)  
 Assistant Director (Pers/Estt.)

**Distribution:-**

1. All Ministries/Departments of Government of India
2. The Joint Secretary(IS-II) to the Govt. of India, Ministry of Home Affairs, NCB Section, Major Dhyan Chand National Stadium, 2<sup>nd</sup> Floor Gallery, Opp. India Gate, New Delhi
3. Member (P&V), CBEC, Ministry of Finance, North Block, New Delhi.
4. Member (P&V), CBDT, Ministry of Finance, North Block, New Delhi
5. All Chief Secretaries of all State/Union Territories

6. Director, IB, MHA, North Block, New Delhi.
7. Director, CBI, North Block, New Delhi.
8. Commissioner of Delhi Police, IP Estate, ITO, New Delhi
9. DG, CRPF, CGO Complex, New Delhi.
10. DG, BSF, CGO Complex, New Delhi.
11. DG, CISF, CGO Complex, New Delhi.
12. DG, ITBP, CGO Complex, New Delhi.
13. DG, Railway Protection Force, Rail Bhawan, New Delhi-1.
14. DG, SSB, East Block-V, R K Puram, New Delhi.
15. DG, Coast Guard Headquarters, National Stadium Complex, New Delhi
16. Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
17. DG, DRI, I.P.Estate, New Delhi.
18. Director, Directorate of Enforcement, Ministry of Finance, Lok Nayak Bhawan, New Delhi.
19. Director, National Crime Records Bureau, East Block-7, R. K. Puram, New Delhi.
20. Deputy Director General (Admn.), Central Economic Intelligence Bureau, 6<sup>th</sup> Floor, Janpath Bhawan, New Delhi.
21. Narcotics Commissioner, Central Bureau of Narcotics, 19, The Mall, Morar, Gwalior.
22. IGP, Andaman & Nicobar, Port Blair, Chandigarh, Lakshadweep, Daman & Diu.
23. DS(UT), Ministry of Home Affairs, North Block, New Delhi.
24. Office of JS(T) & CAO, Ministry of Defence, E-Block, New Delhi-110011.
25. All DDG & Zonal Directors of Narcotics Control Bureau
26. I/C Computer Cell, NCB HQ, New Delhi- for uploading circular on NCB website.
27. Guard file/file